

Approved 9/7/20

Lake Country School District
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Lake Country School District
BUDGET HEARING & ANNUAL MEETING MINUTES
Tuesday, September 1, 2020

**Annual meeting to commence immediately following the
5:30 p.m. Budget Hearing in the Lake Country School Library
(virtual link available)**

BUDGET HEARING

- I. CALL TO ORDER** – The meeting was called to order by the President of the School Board, Monique Henry at 5:30 p.m. Roll Call: Monique Henry (President), Andrea Shrednick (Vice President), Brian Brandel (Treasurer), Elizabeth Gould (Clerk), Allen Larson (Member), Mark Lichte (Administrator), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary). Carol Wirth, WI Public Finance was present, no citizens present and Cecelia Schliepp was virtual as well as an unknown number.
- II. PLEDGE OF ALLEGIANCE**
The pledge of allegiance was recited.
- III. PUBLIC NOTICE REPORT**
The meeting was noted to the public.
- IV. REPORT ON STATUS OF THE DISTRICT**
Mark Lichte, District Administrator gave a report on the status of the school.
 - Allocated roughly \$65,000 in supplies and materials for this year
 - Purchased motherboard for Doc's HVAC system
 - Put referendum (chiller, boiler, tech) on hold until at least fall of 2021
 - Placed \$45,000 in Fund 10, \$14,718 in Fund 21 (Innovation), and \$16,406 in Fund 50
 - Replaced almost 24 employees through a site based decision making model
 - Continue to plan, correct, and implement a post pandemic model of delivery of instruction
 - State has brought 1.1% more revenue than expected which will prevent budget adjustment bill
 - Continue to monitor pandemic and staffing
 - The first day of school enrollment
 - 157 open enrolled in/35 out/500 total enrollment
 - 450 in-house/47 virtual/7 home school
- V. REPORT OF PROPOSED 2019-2020 BUDGET AND LEVY –**
Mark Lichte, District Administrator reviewed the proposed 2020-2021 budget and levy. Brian Brandel, Treasurer stated that he reviewed and it looked proper.
- VI. MEETING OPEN FOR QUESTIONS**
None
- VII. ADJOURN TO ANNUAL MEETING**
Motion to adjourn to annual meeting at 5:45 p.m. (Shrednick/Brandel) Motion passed 5-0.

ANNUAL MEETING

- I. **CALL TO ORDER** – The meeting was called to order by the President of the School Board, Monique Henry at 5:45 p.m. Roll Call: Monique Henry (President), Andrea Shrednick (Vice President), Brian Brandel (Treasurer), Elizabeth Gould (Clerk), Allen Larson (Member), Mark Lichte (Administrator), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary). Carol Wirth, WI Public Finance was present, no citizens present and Cecelia Schliepp was virtual as well as an unknown number.
 - A. Introduction of the School Board was made including name and role.
 - B. Mark Lichte referred to his previous update on the status of the district. Mark stated that offering a virtual option is good marketing for the District. The innovative leadership team will be involved with future delivery of instruction options.
- II. **ELECTION OF A CHAIRPERSON** – Nominations shall be made from the floor as per section 120.10 (1) of Wisconsin State Statutes. Board member Brian Brandel nominated President Monique Henry as Chairperson of the meeting. Andrea Shrednick made a second. Motion passed 5-0.
- III. **OFFICIAL MINUTES OF THE MEETING** – The chairperson should appoint a person to take the minutes of the meeting. This person shall make a record of all motions and business of the meeting as per sections 120.10(1), (3) and 12.17, ss. Chairperson Henry appointed Nicole Brown, District Secretary to keep the minutes of the meeting.
- IV. **MINUTES OF THE LAST ANNUAL MEETING** – Minutes to be read by the School Board Clerk and acted upon. Motion of approval. (Shrednick/Larson) Motion passed 5-0.
- V. **REPORT OF TREASURER AND AUDITOR**
 - A. Length of School Year – **Chapter PI 8.01(2)(f) Wisconsin Administrative Code. Hours of instruction.** Each school district board shall annually schedule and hold at least 437 hours of direct pupil instruction in kindergarten, at least 1,050 hours of direct pupil instruction in grades 1 through 6, and at least 1,137 hours of direct pupil instruction in grades 7 through 12. The school hours are computed as the period from the start to the close of the school's daily instructional schedule. Scheduled hours under this subdivision include recess and time for pupils to transfer between classes but do not include the lunch period. No more than 30 minutes per day may be counted for recess. Scheduled hours may also include the hours of instructional programming offered through innovative instructional designs that apply to the entire school or grade level. In computing the minimum number of instructional hours under this subdivision, schools may not count days and parts of days on which parent and teacher conferences are held, staff development or inservice programs are held, schools are closed for inclement weather and no compensatory instruction is offered virtually, and when no direct instruction is provided.. Motion to set calendar is in order. (Brandel/Larson) Discussion-Mark Lichte stated the DPI waiver will be filled out. Motion passed 5-0.

- B. Salaries of School Board – The Annual Meeting establishes the salaries of the school board members. Current pay is \$1,100 per year. Motion to keep salaries as is. (Gould/Larson) Discussion-None; Motion passed 5-0.
- C. Tax Levy for the ensuing year – consider a motion to levy a school tax as recommended in the district's budget for the operation of the school and capital outlay in the ensuing school year as per s. 120.10 and 67.12(8) of the Wisconsin State Statutes. Motion for adoption of the budget including a resolution for the levying of taxes for school purposes may be as follows:
 “Ms/Mr. Chairperson, I move that there be levied a school tax against all taxable property with the district in the sum of \$3,859,229.00 to operate and maintain the school system and finance the capital outlay to maintain such system for the year 2019-2020 for which the budget is approved.”
(Shrednick/Brandel) Discussion-Jennifer Oman stated the amount should read \$3,999,922 and date to be corrected.
Motion to amend the motion to read “Ms/Mr. Chairperson, I move that there be levied a school tax against all taxable property with the district in the sum of \$3,999,922.00 to operate and maintain the school system and finance the capital outlay to maintain such system for the year 2020-2021 for which the budget is approved.” (Shrednick/Brandel) Discussion-None; 5-0
- D. Legal Services – The Board requests permission to obtain and pay for the services of an attorney during the school year, if the need arises. Motion to obtain legal services as needed is in order. (Shrednick/Larson) Discussion-None; 5-0
- E. Authorize the Board to lease the building to: YMCA for the remainder of the 2019-2020 school year. Motion to authorize the Board to lease the building to YMCA for the remainder of the 2020-2021 school year. (Shrednick/Larson) Discussion-Motion was read with the correct date; Motion passed 5-0.
- F. Authorize the Board to establish Fund 80 Community Service Fund in the amount of \$56,081.00 for a portion of evening custodians and other building costs. Motion to authorize the Board to establish Fund 80 Community Service Fund in the amount of \$56,081.00 for a portion of evening custodians and other building costs. (Gould/Larson) Discussion-None; Motion passed 5-0.
- G. Authorize the Board to Set Annual Meeting Date for 2020. Motion to give Board authorization is in order. The date of Tuesday, September 1, 2020 has been proposed. Motion to set the Annual Meeting Date for 2020 for Tuesday, September 1, 2020. (Larson/Brandel) Discussion-Noted dates to be corrected, reviewed calendars and chose September 7.
Motion to set the Annual Meeting Date for 2021 for Tuesday, September 7, 2021 (Larson/Brandel) Discussion-None; 5-0
- VI. ADJOURN - motion to adjourn to Regular Board of Education Meeting at 5:59 p.m. (Shrednick/Brandel) Motion passed 5-0.**